



**55 E. Monroe Garage  
MONTHLY PARKING APPLICATION  
Tenants of 104 S. Michigan**

NAME/COMPANY

ATTN: NAME

BILLING ADDRESS

CITY

STATE

ZIP CODE

HOME ADDRESS

CITY

STATE

ZIP CODE

PHONE: (HOME) \_\_\_\_\_ (BUSINESS) \_\_\_\_\_ (CELL) \_\_\_\_\_

MAKE OF CAR

MODEL

YEAR

COLOR

LICENSE PLATE NO.

STATE OF LICENSE PLATE

EMAIL ADDRESS

Enclosed is my check for **\$305**, and a \$50.00 activation fee. I understand that (i) parking privileges are provided on a monthly basis only, (ii) the parking fee (which is subject to change) is to be paid, in advance, by the 5th day of each month, (iii) there will be a \$50.00 charge to replace my keycard if it is lost or damaged, (iv) payment of parking fees grants me a license to park only and does not create any bailment of any kind, and (v) I can cancel as of the end of any given month by giving at least 30 days advance written notice to SP Plus, 200 E Randolph, Suite 7700, Chicago, Illinois 60601.

\_\_\_\_\_  
Applicant's Signature

Date: \_\_\_\_\_, 20\_\_

Please make all checks payable to: **"SP Plus"**

No Allowance is made for vacations or other periods when your car is not in the garage. If your account is delinquent, your keycard may be deactivated and/or your car may be locked up or removed by towing (at your expense) until payment in full is received. We reserve the right at any time to terminate parking privileges effective on the date we specify in our notice to you; if we terminate prior to the end of the month, the prepaid monthly fee will be prorated and the unused portion will be refunded.

We cannot be responsible for damage to or loss of your vehicle or for any items or valuables left in your car. Our employees are not authorized either to accept responsibility for or to store any such items.

Account No.: \_\_\_\_\_ Keycard No.: \_\_\_\_\_ Decal No.: \_\_\_\_\_

Effective Date: \_\_\_\_\_ Activation Fee: \_\_\_\_\_

Cancellation Date: \_\_\_\_\_ Rate Code: \_\_\_\_\_

55 E. MONROE OFFICE USE ONLY:

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